

MINT COMMITTEE: **MI Practitioner Certification Committee**

Brief description of committee:

The MIPC committee was formed to develop recommendations to the MINT Board of Directors for the policies and procedures for MINT's administration of certification of practitioners in MI. The work of the committee was based on guidelines approved by the Board, on the basis of a report from a previously appointed Practitioner Certification Task Force. The committee was comprised of 8 subcommittees: Practice Assessment and Nature of Practice Sample, Certification Reliability and Validity, MI Knowledge Test, Certifiers, Recertification, Unsuccessful Applicants, Ethics, and Application Authenticity. In September 2016 the committee submitted a report on its progress to the Board.

How members can help:

After reviewing the report of the committee the Board will determine the next steps to be taken toward developing an MI practitioner certification process. This may involve reorganization of the MIPC committee. The Board will notify MINT's membership of its plans for how the next steps will be pursued once it has completed its deliberations on the report.

How to join:

The committee is not currently accepting new members.

MINT COMMITTEE: MINT Endorsed TNT Committee

Brief description of committee:

The MINT-Endorsed TNT Committee guides and supports MINT members who wish to apply to conduct a TNT that is endorsed by MINT.

Applicants for a MINT-Endorsed TNT are expected to demonstrate sound planning, implementation, evaluation and financial management, in addition to meeting a standard of training that is equivalent to the MINT-Sponsored TNTs.

The role of the MINT-Endorsed TNT Committee is to establish guidelines to support this process, and to provide a liaison for applicants in developing an application for consideration by the MINT Board.

How members can help:

This Committee would benefit from and greatly value the input of new members.

Key tasks include:

- Development of guidelines and resources to support MINT-Endorsed TNT applications
- Review of applications and providing constructive and supportive feedback
- Liaison between the applicants and the MINT-Endorsed Committee

Many of the past and current committee members have direct experience of conducting an Endorsed TNT, or involvement in selection processes for TNTs. This experience is very helpful in developing guidelines and providing a liaison and support role to prospective applicants.

How to join:

When does the committee meet? The Committee meets via Skype once per month.

What is the time commitment for new members?

The commitment to the Committee involves 2-4 hours of work per month as a minimum; and includes participation in committee meetings, and review and development of guidelines and documents.

When required, the Liaison role to MINT-Endorsed TNT applicants can involve a greater time commitment.

The reward for all MINT-Endorsed Committee members is in supporting enthusiastic MINT members to develop excellent programs to build MI capacity around the world!

MINT COMMITTEE: **Events Committee**

Brief description of committee:

The Events Committee organizes and runs MINT's annual event from site selection, contract negotiation, setting up and running registrations and the preparation to organizing each of the various aspects of MINT's event week each autumn. This involves working with venue planners, venues, the Board, the Programme Planning Committee, the Local hosts, the PSF committee, Mint + and the TNT coordinator, as well as liaising with the membership at large. The committee currently comprises of the EC chair, MINT's Operations Manager, a Board liaison and one other member. It runs as a small operational committee.

How members can help:

Any member with event planning experience would be an asset on the committee when applications for new members are solicited.

Members currently support the committee by location suggestion and Local Host input.

How to join:

Given the small operational nature of this committee it is envisioned that a call for any new members will go out to the membership for application. Large event planning experience would be essential for anyone joining the committee.

When does the committee meet?

Monthly until 3 months before MINT's events then bi-weekly or weekly.

What is the time commitment for new members?

MINT COMMITTEE: _____ IAC _____

Brief description of committee:

The purposes of the International Advisory Committee (known as IAC) are to develop and disseminate excellence in MI across cultures, to make MI and MINT more international and sensitive to linguistic and cultural diversities, and to assist regional groups to form local chapters.

We have formulated our missions: ***IAC will guide MINT Inc. to be more global in practice and thinking. How can we strive for a Globish language within MINT Inc.? Globish language is our term for using more simplified English communication.***

How members can help:

- Bring knowledge to IAC – info about local issues / cultures
- Get involved, as a member you are able to share your expertise from your experience, cultural background or region.
- Participating in the IAC members mailing list
- Joining regular skype meetings (bi-weekly)
- Please join the AGM meeting in Montreal and the groups discussion about the role of the committees afterwards and meet our IAC team.

How to join:

If you are interested in contributing on our mission you might send a mail to our chair rob@rdhtraining.nl.

When does the committee meet?

We meet bi-weekly for 1 hour via Skype on a time that fits most of our schedules and time zones.

What is the time commitment for new members? Our best guess is 2 hours per week.

MINT COMMITTEE: __MI Across Cultures

Brief description of committee: MIAC's mission is to support individuals and groups in low resource countries and settings as they work towards workforce development and MI training. Currently, we are supporting a group of trainers and researchers in Cuba as they implement a large scale MI training in the region. For remainder of 2016 we are working on developing an efficient way to respond to requests for support that come to MINT.

How members can help: We are looking for MINTies who are interested in providing free support and/or consultation to underserved regions and settings. We are also looking for MINTies who are interested in joining MIAC and work on refining MIAC's mission and process of responding to requests for support.

(Committee to list ways that members can support or contribute to the committee)

How to join: Contact Anya Sheftel (anya.sheftel@gmail.com) or talk to Katie Hartlieb at the Forum.

When does the committee meet? As needed, over skype or phone.

What is the time commitment for new members? Approximately, 2 hours per month.

MINT COMMITTEE: Program Planning Committee (PPC)

Brief description of committee:

The PPC is responsible for the organization of the annual MINT forum. This includes:

- Managing the call for and selection of workshops, and arranging the plenary sessions
- Planning the forum schedule and constructing abstract books
- Scheduling activities at the forum, and communicating this with members
- Dealing with queries prior to and at the forum, and liaising with presenters
- Managing the practicalities of the day to day running of the MINT forum
- Bringing and integrating new ideas to try to keep the forum fresh year on year

How members can help:

For members who join the committee (see below how to do this), good organizational skills, the ability to deal with queries and concerns both outside and at the forum (which can at times be challenging) and ability to work well as part of a team are essential qualities. If you have these skills and think you would enjoy the process of organizing the MINT Forum, we would love to receive an application from you.

For members outside the committee, we are always delighted to hear any suggestions you have for future workshops, plenaries or social aspects of the forum. You can contact us via Twitter or by emailing us: forum@motivationalinterviewing.org

How to join:

There are three members of the PPC, who work on a three-year rotation (year one as new member, year two as chair, year three as returning member). One member must be from North America, and one member must be from outside North America, so our calls for applications reflect this.

We aim put out a call for applications to join the PPC, with a full role description, around December/January every year. This is advertised via the MINT Board Blog which is emailed to all MINT members. Please check your email regularly around this time.

When does the committee meet?

Normally every two weeks via Skype from around March/April until the annual forum. There are also additional one off meetings outside of this period regarding recruitment of a new member and evaluation of the previous forum.

What is the time commitment for new members?

Normally about 5 hours per fortnight when not chairing. Normally around 5-10 hours per week when chairing. The time commitment can increase or decrease depending on the time of year and proximity to the next forum.

MINT COMMITTEE: Public Service Committee (PSF)

Brief description of committee: The PSF does two things: it raises money and gives it away. It raises money through our annual Silent Auction, held at the Forum, where generous MINTies donate items that other generous MINTies purchase, the proceeds of which go to the PSF. We have recently also added a raffle in which both TNT participants and MINTies can participate during the Wednesday social. We are also involved in producing promotional items such as t-shirts for sale. We give it to people who are applying to the TNT or wish to come to the Forum who can't afford it. Priority is given to people from areas that are underserved by MI, where there are few or no trainers. The budget is whatever we raise through our fundraising activities, donations that you earmark for the committee, augmented by money provided by the Board of Directors from the operating budget.

How members can help: Before we give away money, applications are reviewed independently and anonymously by three committee members. These members are active during the application period for the TNT (April until July, when the application period closes). They receive as many reviews as they feel able to handle. Each review takes about 5 minutes to complete.

Other ways to help are to volunteer to help with the Silent Auction if you will be attending the Forum. Tasks include registering items on Wednesday night and Thursday during the breaks, setting up and taking down the Silent Auction tables from Wednesday until Friday morning, taking money and/or helping with the credit card purchases during the lunch break on Friday. None of these tasks requires that the committee member miss any scheduled activities.

How to join: Contact Rachel Green (midancingecko@gmail.com), or join us Friday night at the Forum at 5pm.

When does the committee meet? We communicate mostly by e-mail and only when necessary. The period between May and July is busy, and there is usually some follow-up after the review period is over, making decisions about next year. Every few years we have a Skype meeting if there is something important. Each committee member is required to commit to responding to e-mails in a timely manner (within 24-48 hours).

What is the time commitment for new members? Reviewing varies from year to year. This year we had 50 applications and 12 active reviewers. Some reviewers took on a lot of reviews (17, or a couple of hours spread out over 4 months), others, fewer (8, less than an hour, over the same period), according to their availability. Some members have taken on lead roles in various projects (t-shirts, drafting a partnership position paper) and those people invest more time than others. Some time is spent reading and returning e-mails (maybe an hour or two in all, at your own pace).

MINT COMMITTEE: _____ Reinstatement Committee _____

Brief description of committee:

The role of the Reinstatement Committee is to evaluate the applications of ex- MINT members who are re-applying to become members of MINT and make a recommendation to the Board whether the applicant be reinstated or not.

The applicants membership may have lapsed for any number of reasons and when they apply for reinstatement their application is measured against a number of criteria before a recommendation is made.

How members can help:

- Be willing to assess applications for reinstatement
- Be willing to examine the current system and suggest improvements
- Be willing to evaluate applications cooperatively with other committee members

How to join:

Contact the Chairperson, Brendan Murphy at brendanmurphy96@gmail.com

When does the committee meet?

The committee meets in person at the MINT forum or if required via Skype. Most communications are done via email.

What is the time commitment for new members?

Two hours per month

MINT COMMITTEE: _____ MINT Website _____

Brief description of committee:

The MINT website committee has existed in one form or another since the early 2000s. At present, our main goal is trying to keep up as best as possible with keeping the website and eForums working, occasionally recommending policies or procedures to the board for newly developing issues, and when we can, imagining new possibilities and trying to put them into play.

How members can help:

At present, we are considering a number of issues that we hope may make the website more user-friendly and accessible. One includes trying to provide better linkages to MINT committees for updates and opportunities to volunteer for members. We're considering how to make the eForums more accessible as well, likely steering away from a single MI eForum to several subforums. We also want to make the processes for uploading files and managing member accounts clearer and more direct. In addition, we are working on adding videos from past MINT forums to the site.

How to join:

Please contact Chris Wagner at chriscwagner@gmail.com if you are interested in contributing.

When does the committee meet? .

We generally work by assigning a particular type of work or section of the website to an individual for primary management (e.g., updating training events, advertising forum events, managing trainer listings, updating books/video resources, etc.). That seems to keep things clear, each person can master one particular task and can be the resource/contact for that while keeping additional communications between us to a minimum since everyone is so busy with their worklives outside of these tasks.

What is the time commitment for new members?

Variable