



MINT Board Meeting January 6/7, 2014

1. Opening: Attendance and raising of COI

Board members present: Allan Zuckoff, Anette Sjøgaard Nielsen, Colleen Marshall, Hiroaki Harai, Tim Godden, Patrick Berthiaume, Joel Porter (joined at 2:38 PM)

Delilah Yao, Dee Ann Quintana, Operations Managers

The meeting commenced at 2:00 PM (MST)

There were no conflicts of interest on today's agenda.

2. Minutes of Last Meeting

Minutes of the meeting on December 10/11, 2013, will be sent to Dee Ann after they have been approved and will be posted on the MINT website.

Action: Dee Ann will post the approved minutes.

3. Old Matters

Action items of the past meeting were reviewed. All have been completed or are in the process of being completed.

The Board responded to the MINT Endorsed TNT Committee's questions about an application currently under consideration and are awaiting a final document for approval. The Board liaisons are working to fill the chair position of this committee. They will get back to the Board with an update.

The website development plan is behind the schedule that was given to the Board, due primarily uncertainty as to whether all Board members have offered all comments and suggestions they wish to offer. Colleen will ask Chris to move forward with the input that he currently has. The plan is due on the 14th of January and the Board would like to invite Chris to a meeting to report to the Board.

4. New Matters

The Board discussed how to handle oversight of the Board's public email accounts now that the office of Secretary has transitioned from Karin to Tim. It was agreed that Delilah will continue monitoring the accounts (the mintboard gmail account as well as the new board@motivationalinterviewing.org account) and forwarding non-routine queries to the Board as a whole or to an individual director as appropriate. In his role as Secretary, Tim will make sure that all emails forwarded to the Board receive responses.



There has been no response as yet from the Professional Development Committee to the feedback that was sent to them from the Board regarding the trainer certification pilot materials. As the new liaison to this committee, Tim will follow up.

Patrick asked for guidance related to a member of the MINT Board having at the same time a leadership role in one of the regional or language-based MI associations, as he is currently in such a role with the French-speaking MI association. Patrick will develop a summary of the situation of the French speaking MI association and his involvement in its Board of this association for distribution to the rest of the directors. This summary will help the Board to define more clearly how dual roles of this kind should be managed in general.

Employment policy and supervision of employees will be discussed at the next Board Meeting.

Progress on planning for the Mid-Year Board Meeting will be discussed at the next Board Meeting.

5. Chapter Affiliation Guidelines

The International Advisory Committee was asked to send the Board the final draft of the guidelines, incorporating member comments, by the end of December, 2013. Hiro reported that the committee will be meeting January 16/17, 2014, and there should be a final version by that time.

Action: Hiro and Patrick will follow up with the committee.

6. 2015 TNT/Forum Locations and Timing

A survey went out to the membership asking them for their comments and suggestions on the location and timing of the 2015 TNT/Forum. 437 members responded to the survey. Based on member responses, the Board agreed to hold the next event in Western Europe during September or October.

In light of the enthusiasm of many members for holding our annual event in regions other than North America or Europe, the Board discussed the possibility of having a 3 region rotation—North America, Europe, Elsewhere—for future meetings. Although several directors advocated for moving ahead with this change now, the Board reached consensus that, given the magnitude of the proposed change, a conversation with and among the members should be our next step. This conversation might be begun via the eForums and could be continued during the Atlanta Forum.

Action: Tim will draft an announcement of the survey results and the Board's decisions for review by the Board. Members who believe that the city in Western Europe in which they live would be a good place to hold the event, and who are willing to be part of the local host team, will be asked to convey this to the Board via the secretary. Judith will be asked to share the results of the survey with Crispin of Hotels and Venues, who will begin scouting possible locations that meet criteria including ease of access for international members, moderate cost, and intrinsic interest as a place for members to visit, as well as support from local MINT members.



7. Practitioner Certification

.This item has been deferred to the next meeting.

8. 2014 TNT/Forum Events

A preliminary budget was distributed to the Board for review. Comments were made and a revised draft budget will be sent to the Board.

Action: Dee Ann will incorporate the changes that the Board has requested and send a revised budget out as soon as possible.

8.1 TNT

Colin's January TNT Coordinator report was discussed. His proposal to revise the TNT Training Manual with input from Bill Miller was accepted. The application for the New TNT Trainers is ready to go out. Three people have expressed an interest in serving as a Returning Trainer so far. The Board agreed that it would be preferable to have larger pool from which to draw and will ask Colin to solicit further interest.

Action: Joel will contact Colin with the Board's decisions and recommendations.

8.2 Forum

No action.

9. Date and Time of Next Meeting

January 21/22, 2014

2 PM MST - Dee Ann & Delilah
4 PM EST – Allan/Patrick/Tim
10 PM CEST – Anette
6 AM JST (January 7) Hiro
7 AM Australia (January 7) Joel

13. Adjournment

4:09 MST