



# MINT Board Meeting January 21/22, 2014

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## 1. Opening: Attendance and raising of COI

**Board members present:** Allan Zuckoff, Colleen Marshall, Hiroaki Harai, Tim Godden, Patrick Berthiaume, Joel Porter

Delilah Yao, Dee Ann Quintana, Operations Managers

Regrets: Anette Sjøgaard Nielsen

The meeting commenced at 2:00 PM (MST)

There were no conflicts of interest on today's agenda.

## 2. Minutes of Last Meeting

Minutes of the meeting on January 7/8 were reviewed and approved and will be posted on the MINT website.

**Action:** Tim will post the approved minutes.

## 3. Old Matters

Action items of the past meeting were reviewed. All have been completed or are in the process of being completed.

Tim reported that the MINT Endorsed TNT Committee had approached a member about chairing the committee but she said she wasn't able to take this on currently because of other commitments. The Board has suggested that the Liaison go back and ask the Committee if they have any other candidates to put forth for Chair. It was suggested that the new chair be someone with experience in organizing a MINT Sponsored TNT, if possible. Another member's name had also been raised as a potential new committee chair. It was agreed that Tim would ask Anette – committee liaison – to follow up to gauge the member's interest. The Board was asked to share any other suggestions that they may have via the Board listserv. Once a candidate is identified, the Board can provide its approval. Tim also reported that there has been no response yet from the Austrian group in regards to their MINT Endorsed TNT application. The last communication indicated that they were working on the feedback.

Colleen reported that Chris Wagner had indicated that he needs additional time to get the Website Plan to the Board.

It was suggested that the MINT officers/managers use the new MI email accounts for their official MINT business, and that the new board@ address be used as contact information on all of our documents.



Tim reported that Professional Development Committee (PDC) chair Heather Flynn was currently checking with the sub-committee on the progress of the Trainer Certification Tool. The deadline is the end of the week. A draft will be sent before the next Board meeting for review and approval prior to sending it out to the membership.

Patrick will send the Board a summary of the French MI Association meeting with issues in regards to his position on the Board.

Hiro and Patrick reported that the International Advisory Committee (IAC) has been receiving comments regarding the Chapter Affiliation Guidelines from Eastern Europe, especially Estonia, who would like to include non-MINT members in their chapter. What would be the place for people who are interested in MI but not trainers? Are we open to people who are not trainers but have a place in the organization? Helen Mentha is drafting a paragraph on a half membership or friend membership. The IAC will send a draft version of the document and point to issues that need Board discussion, prior to sending out to the membership. This document is expected to be ready to send around February 20, 2014.

Tim reported that the Board blog requesting suggestions on a place/venue for the 2015 TNT/MINT Forum event had been sent out and only one MINTie had responded so far. The deadline for suggestions and/or comments is the end of January, 2014.

**Action:** Tim will update the Board with the results at the next BOD Meeting.

#### 4. New Matters

Tim will respond to email messages sent to him by Delilah from the Board Gmail account. Tim will take over the minutes process after the initial draft is sent to him by Dee Ann.

Conversation on collaborating on a research request will continue via email.

#### 5. Reinstatements

The following candidates have been approved unanimously for MINT reinstatement: Patricia Juarez and Jannet de Jonge.

#### 6. Practitioner Certification

Hiro sent the Board an updated document with pros and cons for review. The Board would like to put a call out to the membership asking for anyone interested in working on a task-and-finish group to produce a menu of options for how MINT might play a role in certification of practitioners in MI and ideas about what constitutes certifiable MI practice.

**Action:** Allan will start an email chain with what might be the possible questions to ask the committee to consider. He will contact two MINT members whom the Board agreed would be good members of the committee and ask for their participation with additional membership involvement. This task group will



be connected to the PDC, so that committee can share relevant aspects of its experience in developing the trainer certification process.

## 7. Mid-Year Board Meeting Planning

Joel has contacted several groups who would be interested in having MI training/presentations. Board members identified their areas of expertise in training.

There may be three workshops running concurrently.

There is a wide range of options for the venue; it should be in the city.

Final decision about the viability of holding the meeting in Australia and defraying the costs to MINT through workshops offered by Board members should be made by February 18, 2014.

## 8. 2014 TNT/MINT Events

**8.1** Dee Ann sent the Board an updated version of the budget and a question has been raised in regards to what the cost should be for the training. The Board agreed that this decision requires an accurate picture of the balance of MINT's overall revenue and expenses.

**Action:** Colleen will forward the 2013 financial report from the accountant to the Board when she receives it.

**8.2** Themes need to be selected for the Pre-Forum Workshops and a call sent out to the membership. Bill will be participating in the Public Event this year and thus won't be available to lead a Pre-Forum workshop. Joel has asked TNT Coordinator O'Driscoll, Program Planning Committee chair Katie Brogan, and event committee member Judith Carpenter to meet and discuss this issue.

Joel will be contacting a MINT member to be the lead person for the public event in Atlanta.

## 9. Employment Practices

Deferred until the next meeting.

## 10. Date and Time of Next Meeting

February 4/5, 2014

2 PM MST - Dee Ann & Delilah

4 PM EST – Allan/Patrick/Tim

10 PM CEST – Anette

6 AM JST (February 5) Hiro



7 AM Australia (February 5) Joel

### **13. Adjournment**

4:02 MST