



MINT Board Meeting February 18/19, 2014

1. Opening: Attendance and raising of COI

Board members present: Allan Zuckoff, Colleen Marshall, Hiroaki Harai, Tim Godden, Joel Porter (joined at 3:00 PM, MST), Anette Sjøgaard Nielsen, Patrick Berthiaume.

Delilah Yao, Dee Ann Quintana, Operations Manager

The meeting commenced at 2:30 PM (MST)

There were no conflicts of interest on today's agenda.

2. Minutes of Last Meeting

Minutes of the meeting on February 4-5, 2014 were reviewed and approved.

Action: Allan will send the corrected minutes to Tim for posting on the Website.

3. Old Matters

Action items of the past meeting were reviewed. All have been completed or are in the process of being completed.

The ICMI organizing group had responded to the Board's request for more information on the updated event plan. This information was contained in a document that Allan circulated earlier that day. The Board decided to ask for a little more detail from the ICMI committee. The Board did agree the plan seems to be the best move forward. Because the decision needs to be made quickly and the document was just received the Board agreed to review it one more time and communicate their individual decision in email.

Action: Board members were asked to review the document and send word to Allan within 24 hours indicating whether they had any other concerns. Allan would send along both the request for a bit more detail to the plan and a final response to the ICMI organizing group as soon as possible.

Board feedback on Website plan: Colleen suggested that any Board member who had not yet conveyed feedback to Chris Wagner about his recently submitted website development plan do so.

Action: Board members agreed to submit any additional feedback to Chris within the next 24 hours.

The MINT Endorsed TNT Committee has identified Denise Ernst as the new chairperson of the Committee. An application from the Australia group is in the process of being reviewed. The Austria group is making improvements to their application and will be resubmitting it for review. They were



asked to change the date of their event from May 2014 to a later date. Denise has indicated that she will support the groups from Japan and Korea who are planning to submit applications for endorsement.

4. New Matters

No new matters to be discussed at this meeting.

5. Mid-Year Board Meeting

A budget will be sent to the Board for their review and discussion.

Action: Joel will send the proposed budget to the Board.

6. Practitioner Certification

The task and finish committee, whose task will be to develop a menu of options for practitioner certification for the membership to consider, has largely been formed and will be announced to the membership as soon as it is complete. The International Advisory Committee will meet on Thursday and let Allan know if they have someone who will serve on this committee. Anette will contact MINT Nordic and ask for someone to serve as well. The Board is hoping to lock in the full committee by next week.

Action: Allan will follow up on one suggestion for someone to chair the committee. He will also approach another person who is a member of both the new committee and the PDC to see if she could serve as a liaison between the two committees. Tim will contact PDC chair Heather Flynn to inform her of the Board's plan.

Action: Allan will start an e-mail to the Board to develop the framework for the Committee's deliberations.

7. Employment Practices

Allan is working on the employment policies and practices.

Action: Colleen will start an e-mail conversation with the Board to discuss the supervision issues.

8. 2014 TNT/MINT Events

8.1 TNT

Colin has sent the 2014 TNT application and instructions to the Board for review and approval. RegOnline is almost ready for the testing phase.



The Returning TNT trainers have been selected randomly from the pool of eligible trainers. Once notified, they and the TNT Coordinator will comprise the selection committee for the New TNT Trainers.

Action: Allan will draft a note to a trainer who was not randomized in the trainer selection.

8.2 Forum

The fees for the 2014 Forum are:

Early Registration \$565

Regular Registration \$615

Late Registration \$665

Registration for TNT Participants \$375

Pre-Forum Workshop Registration \$200

The Program Planning Committee (PPC) has met and they are discussing the call for abstracts, the invited speaker and the topics for the pre-Forum workshops. They are going to survey the membership for suggestions on topics to present to the Board. Board members who have suggestions were asked to e-mail them to Joel. The possibility of a theme for the Forum was discussed but not decided on.

Action: Joel will work with the PPC to develop the survey for pre-Forum workshops to be sent for membership input.

8.2 Public Conference

The Public Conference has a speaker who has agreed to present for no reimbursement. Emory Conference Center has sent details about the meeting. Registration will be done by RegOnline. The anticipated cost is approximately \$125 per person and there is a maximum of 150 spaces in the auditorium. Delilah and Dee Ann will setup the RegOnline Registration Form and the name badges. Help during the registration process will be necessary and the Committee has agreed to provide the additional help.

9. Date and Time of Next Meeting

March 4/5, 2014

2 PM MST - Dee Ann & Delilah

4 PM EST – Allan/Patrick/Tim/Colleen

10 PM CEST – Anette

6 AM JST (March 5) Hiro

7 AM Australia (March 5) Joel

12. Adjournment

4:03 MST