



MINT Board Meeting December 10/11, 2013

1. Opening: Attendance and raising of COI

Board members present: Allan Zuckoff, Anette Sjøgaard Nielsen, Colleen Marshall, Hiroaki Harai, Tim Godden, Patrick Berthiaume, Joel Porter

Delilah Yao, Dee Ann Quintana, Operations Managers

The meeting commenced at 1:00 PM (MST)

There were no conflicts of interest on today's agenda.

2. Minutes of Last Meeting

Minutes of the meeting on November 19/20, 2013, have been approved and will be posted on the Motivational Interviewing website.

Action: Dee Ann will post the approved minutes.

3. Old Matters

Action items of the past meeting were reviewed. All have been completed or are in the process of being completed.

The MINT Endorsed TNT Committee had some questions regarding the coding process on an application from Austria currently under review. The committee was asking for the Board to clarify who was permitted to perform the coding for the event. The Board indicated that they remained committed to ensuring that coding arrangements for MINT-Endorsed TNTs met the same standards as for MINT-Sponsored events and agreed that the most efficient approach would be for the applicant to go with a contractor delegated by MINT. The Committee appeared to be ready to send a recommendation to the Board with items indicated for Board consideration or to ask the applicant to work a bit more on the application, in order to make it more clear. The Committee will be given this information so that they can move forward with the process.

As chair, Cristiana Fortini will be asked to notify the members who volunteered to serve on the Nominating Committee of whether or not they were selected for service this year.

4. New Matters

The Board received an update report from TNT Coordinator Colin O'Driscoll shortly before the meeting. We will discuss the report via email and add it to our next agenda.



5. Election of Officers of the Board

Joel nominated Allan for the position of Chair, Colleen and Hiro seconded the nomination, Allan accepted. There were no other nominations and the Board voted unanimously for Allan to continue as Chair of the Board.

Tim nominated Colleen, Colleen nominated Joel and this was seconded by Anette. Joel accepted the nomination, Tim withdrew his nomination of Colleen. The Board voted unanimously for Joel to take on the Vice Chair position.

Tim nominated Colleen to continue as Treasurer this was seconded by Allan. Colleen accepted the nomination and the Board voted unanimously for her to keep the position of Treasurer.

Anette nominated Tim for the position of Secretary and this was seconded by Joel. Tim accepted the nomination and the Board voted unanimously for him to become Secretary of the Board.

6. Appointment of Committee Liaisons

Member Services Committee	Patrick
Professional Development Committee	Tim
Public Service Fund Committee	Hiro
International Advisory Committee	Patrick
Finance Committee	Colleen
MINT Endorsed TNT Committee	Anette
Nominating Committee	Allan
Reinstatement Committee	Allan
Program Planning Committee	Joel
Website Oversight	Colleen
MITRIP Editorial	Allan
Motivational Interviewing Across Cultures	Joel

7. MINT Email Accounts

The Board discussed the pros and cons of MINT email accounts. There was a consensus of the Board that the email accounts be set up by office through the MINT website for officer, member at large and operational use. Email will be transitioned over from the Board G-mail account to the new website email accounts. This format will allow the website to keep all communications by the Board and Operations Managers on file indefinitely.

8. Website Development

It was suggested that the Board use the eForum process and send comments and ideas to Chris. It was decided by the Board to use the site for two weeks with comments due to Chris by December 24th. Chris will develop an implementation plan for the Board to review by January 14th.



Action: Send comments and suggestions to Chris by December 24th.

9. 2014 Mid Year Board Meeting

The Mid Year Board Meeting will be held during the week of July 2-9, 2014. Joel's suggestion that we could offset costs of holding the meeting in Australia by offering trainings that he would arrange was discussed. There was considerable enthusiasm for the prospect of Board members training together and for holding the meeting in that part of the world at low cost to MINT. At the same time, the logistics could be complicated.

Action: The Board will explore Joel's proposal further and determine if this is a viable idea. A second meeting site will be investigated as a back-up plan.

10. End of Year Message

Action: Colleen will develop a draft of the End of the Year Message to the membership to send to the Board via email for comment and review.

11. 2013 TNT Final Report

This item has been deferred to the next meeting.

Action: Board members will review the report prior to the next meeting.

12. Date and Time of Next Meeting

January 6/7th, 2014

2 PM MST - Dee Ann & Delilah

4 PM EST – Allan/Patrick/Tim

10 PM CEST – Anette

6 AM JST (January 7) Hiro

7 AM Australia (January 7) Joel

13. Adjournment

3:13 MST