



MINT Board Meeting July 9-10, 2013

1. Opening: Attendance and raising of COI

Board members present: Allan Zuckoff, Chair; Judith Carpenter, Vice Chair; Annette Sogaard Nielsen; Hiroaki Harai & Joel Porter, Members at Large, Delilah Yao, Dee Ann Quintana, Operations Managers

Regrets: Karin Nylind, Secretary, Colleen Marshall, Treasurer

The meeting commenced at 2:00 PM (MST)

There were no conflicts of interest on today's agenda.

2. Minutes of Last Meeting

Minutes of the meeting on June 25-26, 2013, have been approved and are posted on the Motivational Interviewing website.

3. Old Matters

Action items of the past meeting were reviewed. All have been completed or are in the process of being completed.

The translation of the Chapter Guidelines has been approved and will be posted on the website.

Action: Hiro will send Dee Ann the documents to be posted on the website.

4. New Matters

There was a question regarding the description of Motivational Interviewing on Wikipedia, and whether it needs to be updated.

Action: Hiro will send out a message to the list serve to see if a member would be willing to update.

The Board received a question regarding the successful candidate of the TNT Supervisor search, and whether they would get some expenses paid for shadowing Jacki at the 2013 TNT. The Board agreed that some expenses would be covered for the new TNT Supervisor.

5. Reinstatements

The Board reviewed an application for reinstatement.



Action: Delilah will prepare a message to send to the member and send it to the Board for approval prior to sending it out.

6. MINT Response to Proposed UK National Institute of Clinical Excellence (NICE) Guidance

The Board received a document from NICE asking that it be circulated to the membership for comments. Guy Undrill has agreed to collate the comments into a summary document. They would like for Bill and Steve to review and make comments. This document will need to be sent to the Board for final approval.

7. International Advisory Committee Update

The Board identified several areas as potential foci for the IAC: 1) helping members to develop regional chapters; 2) supporting inclusivity during Forums; 3) preparing a multilingual glossary on MI; 4) reviewing MINT policies for multicultural competency (beginning with the application for reinstatement). 5) Revisit a possible role for the committee to assist with coordination of or advice regarding translation of MINT documents.

The PPC is currently working with the IAC on item #2.

Action: Hiro will contact the IAC to ask them to put this item on the agenda of next IAC meeting. Hiro will also follow up on the request to translate the Reinstatement Application form.

Action: Allan and Judith will develop a message to send to the MINT Committee Chairs inviting them to attend a meeting in Krakow.

8. Nominating Committee Post to the Membership

The Nominating Committee (NC) has drafted a post to the membership describing the history of the NC, its current composition and functioning, and proposed changes to its structure and functions, for Board review.

Action: Allan will respond to the NC with the comments and questions of the Board.

9. 2013 Events

9.1 TNT Update

There are currently 82 applicants, of those 52 have been approved and 2 have declined for personal reasons, 20 have been declined and the rest are in the process of applying and being reviewed... The deadline for applications is July 31, 2013.



The Polish TNT currently has two applicants, which have both been accepted, and two in the review process. The deadline for applications for this section is August 16, 2013.

9.2 Forum Update

A draft of the Forum program has been sent to the Board.

Action: Judith will send the draft forum schedule to Dee Ann to post on the website.

The contracts for the salt mines and the transportation have been sent electronically and by post for signatures. MINT has asked that a copy be sent back to Judith.

The letter of understanding has been sent to Magda for her assistance in getting it signed and returned to Dee Ann.

The Hilton Hotel has reduced our room block as per our contract.

Action: Judith will meet with Crispin at Hotels and Venues to discuss further reductions to the contracts.

10. Date and Time of Next Meeting

July 30/31, 2013

2:00 Mountain, 4:00 Eastern, 9 PM BST, 10 PM CEST, 5 AM JST (July 31)

11. Adjournment

3:45 MST